

## British Estonian Chamber of Commerce (BECC) Code of Ethics

Commitment to ethical professional conduct is expected of every Board Member, Staff member, Service provider and Member of the BECC.

Members and associates of the BECC will...

1. Make every effort to comply with the laws of Estonia and the EU.

2. Avoid knowingly assisting any third party in violating any law of Estonia

3. Not knowingly pay or receive bribes or participate in any other unethical, fraudulent or corrupt practice.

4. Keep business records in a manner that properly reflects the true nature of their business transactions and activities.

5. Not abuse their position in this chamber for personal or business gain (examples: printing joint business cards; using chamber staff or chamber resources for any projects and tasks that are not related to the chamber's goals and activities; using the chamber's name for projects that are not approved by the Board of the Chamber).

6. Conduct themselves professionally with high standards of dignity to reflect the best image of the Chamber, Estonia and the United Kingdom while respecting all foreign cultures.

7. Treat all other members and associates of the BECC in a respectful and professional manner.

8. Carefully review the Articles of Association of the BECC and promise to fulfil and respect its content and obligations.

Violations of this code are determined by a two/thirds majority vote of the entire Board of the BECC and may be referred to proper authorities where appropriate and in the case of members of the BECC, may be appealed to a General Meeting under the terms of the BECC Articles of association.